



Clubview Elementary School

2836 Edgewood Road
Columbus, GA 31906
706.565.3017

We look forward to a great school year! The information below will help you kick the year off right.

Verification will be Wednesday, August 2 from 8 AM - 1 PM. *Parents of returning students need to bring ONE copy of a CURRENT (within 30 days) utility bill with service address as the address of file. NEW students and those who need to update their residential address need to bring a copy of the lease or mortgage statement and one current utility bill. Cell phone bills are not acceptable proofs. All addresses will be confirmed before student verification steps are completed.*

Verification will include the following:

***Student Information Form** – Complete both sides, sign and date. You may complete it online through the Clubview website which requires that you print, sign and return. We will have blank copies on site.

***Student Dismissal Form** - Please review, complete and return the enclosed form to your grade level teacher at verification. We will have blank copies on site.

***Student Field Trip Fee** – \$25 covers the year for each student to participate in the grade level specific field trips. Cash or checks made out to Clubview will be accepted at the field trip table.

***PTA Membership and Volunteer Sign Up** – Pay your dues and join the *BEST!* Make your commitment to support Clubview PTA and volunteer to share your talents to enhance *your* Clubview experience.

***Palm Scan Setup** – Lunch accounts are maintained for each student. Setup will be completed.

***Health Info** – The clinic card must be completed and submitted at verification

***Affidavit of Residency Renewal** – All previous affidavits must be renewed at Clubview. Details are included in the Helpful Information section.

The majority of the forms required will be included in the **First Day Packet** which will be sent home with your child(ren) on the first day of school. This will allow you to complete the forms in the comfort of your home and with all pertinent information close at hand. The **supply list** can be found on the parent section of the school website. Supplies are not required for verification.

Mark your calendar now for these special dates and informational meetings!

Wednesday, August 2	8:00 AM – 1:00 PM	Verification for ALL students
Thursday, August 3	5:30-6:30 PM	Kindergarten Parent Meeting
Monday, August 7	8:00 AM-2:30 PM	First Day of School
Tuesday, August 8	5:30-6:15 PM	1st grade Parent Meeting
Tuesday, August 8	6:15-7:00 PM	2nd grade Parent Meeting
Wednesday, August 9	5:30-6:15 PM	3rd grade Parent Meeting
Wednesday, August 9	6:15-7:00 PM	4th grade Parent Meeting
Thursday, August 10	5:30-6:30 PM	5th grade Parent Meeting

Enjoy the last bit of summer with your wonderful family!

Teresa Lawson
Principal

Helpful Information on the back

HELPFUL INFORMATION

School begins August 7th for students. The school day is 8:00 AM - 2:30 PM. Students arriving before 7:45 will report to the cafeteria for breakfast and supervision. Students will be allowed to report directly to the classrooms beginning at 7:40 for the first week of school. Parent escorts are encouraged to allow students to enter the classroom door independently. 😊

Uniform Schedule

Monday: Solid **red** shirt and khaki pants/long shorts/skirts/jumpers

Tuesday: Solid **white** shirt and navy or denim pants/long shorts/skirts/jumpers

Wednesday: Solid **navy** shirt and khaki pants/long shorts/skirts/jumpers

Thursday: Solid **white** shirt and navy or denim pants/long shorts/skirts/jumpers

Friday: Solid **red** shirt and khaki pants/long shorts/skirts/jumpers

**PTA sells uniform approved Clubview shirts that may be substituted for solid shirts.*

AFFIDAVIT RENEWAL

Parents need to bring the following two (2) documents to the school to reaffirm their previous affidavit:

- The homeowner/resident's current utility bill showing the service address
- Proof that the parent receives official mail at that address, i.e. bank statement, insurance bill, mail from your employer.

CHANGE OF ADDRESS REQUIREMENTS AND NEW STUDENT REGISTRATION

Details can be found at the MCSD website under

<https://muscogee.k12.ga.us/p/Divisions/StudentServices/StudentRegistration/HowDoIEnrollMyChild>

Before & After School Programs

Various before and after school programs are invited to attend our verification for your convenience.

You may also contact programs directly to register to ensure your spot. Clubview Elementary does not provide after school care and students must be picked up at the 2:30 dismissal. Columbus Parks & Recreation *may* host an after school program on site but that has not been confirmed.