



Clubview Elementary School

2836 Edgewood Road
Columbus, GA 31906
706.565.3017

The 2016-2017 school year is almost here! The anticipation of filling the classrooms and hallways with your smiling faces is exciting. We have had a productive summer preparing for a successful beginning. The information below will help you kick the year off right.

Verification will be Tuesday, August 2 from 4-6 PM and Wednesday, August 3 from 9-11 AM. Choose one that works for you. Verification will include the following:

***Student Information Form** – Complete both sides, sign and date. You may complete it online through the Clubview website which requires that you print, sign and return. We will have blank copies on site.

***Student Dismissal Form** - Please review, complete and return the enclosed form to your grade level teacher at verification. We will have blank copies on site.

***Student Field Trip Fee** – \$25 covers the year for each student to participate in the grade level specific field trips. Cash or checks made out to Clubview will be accepted at the field trip table.

***PTA Membership and Uniform Clothing Drive** – Pay your dues and join the *BEST!* Donate uniforms for the Clubview Closet and non-uniform school appropriate clothes for Sara Spano Clothing Bank.

***Palm Scan Setup** – Details are included. Account setup will be completed in the cafeteria.

**If you need to alert us of any medical concerns including medications to be taken during the school day, make sure to visit the clinic table.*

***Affidavit of Residency Renewal** – All previous affidavits must be renewed at Clubview. Details are included in the Helpful Information section.

***NEW Student OR Change of Address** – Please bring your current lease/mortgage statement and a current utility bill. Both must reflect your physical address. Additional information can be found at <https://www.muscogee.k12.ga.us/Schools/Pages/StudentRegistration.aspx>.

The majority of the forms required will be included in the **First Day Packet** which will be sent home with your child(ren) on the first day of school. This will allow you to complete the forms in the comfort of your home and with all pertinent information close at hand. The **supply list** can be found on the parent section of the school website. Supplies are not required for verification.

Mark your calendar now for these special dates and informational meetings!

Tuesday, August 2	4:00-6:00 PM	Verification
Wednesday, August 3	9:00-11:00 AM	Verification
Thursday, August 4	5:30-6:30 PM	Kindergarten Parent Meeting
Monday, August 8	8:00 AM-2:30 PM	First Day of School
Tuesday, August 9	5:30-6:30 PM	1st grade Parent Meeting
Tuesday, August 9	6:00-7:00 PM	2nd grade Parent Meeting
Wednesday, August 10	5:30-6:30 PM	3rd grade Parent Meeting
Wednesday, August 10	6:00-7:00 PM	4th grade Parent Meeting
Thursday, August 11	5:30-6:30 PM	5th grade Parent Meeting

Enjoy the last bit of summer with your wonderful family!

Teresa Lawson
Principal

Helpful Information on the back

HELPFUL INFORMATION

School begins August 8th for students. The school day is 8:00 AM - 2:30 PM. Students arriving before 7:45 will report to the cafeteria for breakfast or the auditorium to be supervised. Students will be allowed to report directly to the classrooms beginning at 7:35 for the first week of school. Clubview welcomes parent escorts if desired. However, parents are encouraged to allow students to enter the classroom door independently. ☺

Uniform Schedule

Monday: Solid red shirt and khaki pants/long shorts/skirts/jumpers

Tuesday: Solid white shirt and navy or denim pants/long shorts/skirts/jumpers

Wednesday: Solid navy shirt and khaki pants/long shorts/skirts/jumpers

Thursday: Solid white shirt and navy or denim pants/long shorts/skirts/jumpers

Friday: Solid red shirt and khaki pants/long shorts/skirts/jumpers

AFFIDAVIT RENEWAL

Parents need to bring the following two (2) documents to the school to reaffirm their previous affidavit:

- The homeowner/resident's current utility bill showing the service address
- Proof that the parent receives official mail at that address, i.e. bank statement, insurance bill, mail from your employer.

CHANGE OF ADDRESS REQUIREMENTS AND NEW STUDENT REGISTRATION

Details can be found at <https://www.muscogee.k12.ga.us/Schools/Pages/StudentRegistration.aspx>

SPECIAL INTERESTS

After School Program hosted by Columbus Parks and Recreation will be on site. Students who cannot be picked up by 2:45 should have alternative arrangements for after school care.

Bricks 4 Kidz will host a weekly after-school enrichment program on Tuesdays, beginning in September. Visit their information table during verification for details and registration.